

Minutes

Meeting Name	DCP 054 Working Group	Meeting Number	013
Meeting Date	08 September 2010	Meeting Time	10:00
Venue	ElectraLink, 2-3 Golden Square, London, W1F 9HR		

Attendee

Glenn Sheern (Chair)
 Andrew Wallace
 Donna Townsend
 Jon Spence
 Kevin Woollard
 Heath Watts-Robinson
 Sasha Pearce (Teleconference)
 Tony Savka
 Mike Blake
 Alex Burford (Secretary)

Company

E.ON UK
 Ofgem
 ESP Electricity
 ELEXON
 British Gas
 Central Networks
 NPower
 Electricity North West Limited
 EDF Energy Networks
 ElectraLink Ltd

1. ADMINISTRATION

- 1.1 Apologies were received from Angela Mann (E.ON UK), Chris Harding (EDF Energy Networks) and Paul Coyle (Scottish Power).

2. MINUTES OF MEETING 010

- 2.1 The minutes were agreed subject to a clarification to 4.2 to show that Ofgem sent a legal representative to the Sub-Group meeting.

3. OUTSTANDING ACTIONS

- 3.1 An updated action log is attached as Appendix A.
- 3.2 Action 010/06: The group reviewed the paper developed by HWR setting out a summary of the issues identified by the UKRPA in relation to the publication of information in the Code of Practice. The group reviewed the document and agreed that clarification is needed to understand why the UKRPA classifies certain issues as 'non confidential' but will not allow them to be published with a Code of Practice. HWR took an action to speak with the UKRPA and ask them to attend the next DCP 054 Working Group meeting.

Action: HWR

4. UPDATE FROM THE DCP 054 SUB-GROUP MEETING

- 4.1 SP provided an update on the work of the DCP 054 Sub-Group. SP noted that the Sub Group met on the 01 September and agreed that the Code of Practice is not yet ready for the review of the DCP 054 Working Group. A number of developments are still needed and the sub-group is awaiting Wragge & Co legal advice before it can progress further.

5. INCENTIVE SCHEMES UPDATE

- 5.1 KW noted that an issue has been raised with ELEXON to address the issue of entering all unrecorded units into Settlement. Members noted that KW

will attend the October SVG meeting to discuss the issue and JS took an action to circulate the issue document to the members for their views.

Action: JS

- 5.2 **National Revenue Protection Service (NRPS):** KW noted that a Request for Information (RFI) has been issued by the Gas Forum seeking views on the provision of a National Revenue Protection Service. Members noted that the Gas Forum has agreed that work may be extended to include electricity processes also, on the proviso that it does not hold up its progress.
- 5.3 AW noted that Ofgem will to publish an impact assessment on the gas NRPS and SETS incentive schemes in February 2011. He noted that it is not yet clear whether electricity will also be addressed in that assessment. AW noted that a consultation will also be issued in late October in relation to the Ofgem publication on the issue of theft in gas and electricity and invited members to send any comments to him directly.
- 5.4 MB noted that funding for the solution has not yet been discussed by the Gas Forum.
- 5.5 It was agreed to add the issue of the RFI to the agenda of the next meeting to discuss the differences between gas and electricity and how it can feed into the NRPS work.

Action: ElectraLink

- 5.6 **Reasonable Endeavours:** KW noted that he has progressed further with this scheme, highlighting that the main issue is that parties will be able to recover reasonable investigation costs but not recover costs of stolen units. KW took an action to produce a document setting out reasonable steps to be included in the scheme.

Action: KW

- 5.7 ElectraLink took an action to add the issue to the agenda of the next meeting.

Action: ElectraLink

6. WORK PLAN

- 6.1 The Working Group agreed to review the clarification from Wragge and Co, NRPS and the Reasonable Endeavours schemes at its next meeting.

7. ANY OTHER BUSINESS

- 7.1 There were no other items of business.

8. DATE OF NEXT MEETING

- 8.1 The next DCP 054 Working Group will convene at 10.00 am on 29 September 2010 at ElectraLink, London.

APPENDIX A – ACTIONS**OPEN ACTIONS**

No.	Action / Update	On	Due
005/02	Speak with the Information Commissioner's Office (ICO) to understand the potential for / impact of having a flag placed in Data Collector's systems to highlight theft. AM is awaiting response from ICO.	AM	22/09/10
013/01	Invite the UKRPA to attend the next DCP 054 Working Group meeting.	HWR	22/09/10
013/02	Circulate the ELEXON SVG Standing Issue to members.	JS	22/09/10
013/03	Add the NRPS RFI to the agenda for the next meeting	ElectraLink	22/09/10
013/04	Produce a document for electricity and what is determined as reasonable steps in relation to the Reasonable Endeavours Scheme.	KW	22/09/10
013/05	Add a review of the Reasonable Endeavours Scheme to the agenda for the next meeting.	Electralink	22/09/10

CLOSED ACTIONS

No.	Action / Update	On	Due
007/05	Speak with Ofgem in relation to DNOs account to theft in conveyance. Complete – Ofgem minded to progress with 'losses incentive' route	AW	08/09/10
010/01	Draft questions and submit to Wragge and Co. to seek clarity on a number of issues raised by the Working Group. Complete - questions were issued to Wragge and Co.	KW and GS	08/09/10
010/02	Ask the DCUSA Panel for permission to seek clarification in regards to the legal advice from Wragge and Co. Complete - the DCUSA Panel allowed DCP 054 to seek legal advice.	GS	08/09/10
010/03	Develop an incentive scheme for smearing units across a settlement further in conjunction with the BSC.	KW	08/09/10

	Complete - KW is progressing with scheme.		
010/04	Circulate the relevant sections of the Electricity Act that shows that distrusters need to have a scheme in place and do not have an obligation to publish it. Complete - published on Working Group section of the DCUSA website.	AM	08/09/10
010/05	Ask the members of the NRPS at the Gas industry Work Group meeting on 19 July 2010 to discuss the creation of a National Revenue Protection Service that can be applied to both gas and electricity. Complete - discussed on the agenda.	KW	08/09/10
010/06	Speak with the UK RPA and seek clarity on the issues raised regarding the UK RPA manual. Complete - discussed on the agenda.	HWR	08/09/10